



Sebastopol Primary School

P.O. Box 246
Warreen Street
Sebastopol 3356

PARENT PAYMENT POLICY 2022

Dear Parent/Guardian,

Sebastopol Primary School is looking forward to another great year of teaching and learning and would like to advise you of Sebastopol Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing financial support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

The environment and resources that we enjoy today represent the contributions made by our parent/carer community over many years. Parent/carer contributions make significant difference to the quality of our programs. This financial support ensures that we can continue to provide the excellent range of facilities and resources for your children. Your support in 2021 allowed us to offer extra curriculum experiences and enhanced learning opportunities.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Michelle Wilson
Principal

Jason Filcock
School Council President



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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Whole School classroom consumables, materials & equipment</i></p> <p>Art (paint, crayons, canvas, glitter, coloured paper, glue) - \$10.00 Science (food colouring, pipettes, batteries, cotton balls) - \$10.00 Numeracy (numeracy blocks, counters, calculators) - \$5.00 Health & Physical Education (equipment) - \$5.00 Literacy (class sets, books) - \$5.00 Music (sheet music, work books, display folder) - \$10.00 Cooking & Kitchen Garden (flour, oil, eggs, edible plants, herbs) - \$10.00 LOTE (indigenous class sets, work book) - \$5.00</p>	\$60
<p><i>Whole School Online Subscriptions</i></p> <p>Mathletics - \$20.00 Story Box - \$5.00 Raz Kids - \$12.50 Essential Assessments - \$12.50 Writing Legends - \$5.00</p>	\$80.00
Whole School Printing and photocopying of worksheets and learning materials	\$20
Other Contributions - for non-curriculum items and activities	Amount
Student wellbeing programs (SWPB/Leadership/Wellbeing)	\$10
Total Amount	\$170.00

Extra-Curricular Items and Activities

Sebastopol Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

These items and activities may include, excursions, sports days, camps, swimming, graduation, incursions, choir activities, casual clothes days and special lunches. Permission slips and payment requests will be sent home at time of activity.



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Educational items for students to own

A student booklist code will be provided for each year to purchase recommended items from Champion Books for your child to individually own and use. These items will need to be labelled / named and brought to school. Champion Books is located in Yarrowee Street, Sebastopol for collection of orders when notified.

<https://order.campion.com.au/#homeView>

Code : J6DC

Orders due by Friday 10th December 2021

Financial Support for Families

Sebastopol Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF can be used for camps, sports, excursions only)
- States Schools Relief (Uniform)

For a confidential discussion about accessing support services such as Uniting Care, Salvos, or if you would like to discuss alternative payment arrangements, contact:

Michelle Wilson

Ph: 03 53358157 | Email: michelle.wilson@education.vic.gov.au

Payment methods

EFT, Direct Deposit, Centrepay and cash

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

If a refund is approved, it will show as a credit on your school account.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.